

## **PARK USE RULES & REGULATION**

- 1. All facilities are tobacco-free zones....this includes the use of e-cigarettes.**
- 2. No alcohol is allowed on public property.**
- 3. Vehicles are to be kept in designated areas only.**
- 4. Persons or organizations using public property are responsible for said premises. Damages are the responsibility of the individual or organization. Please inspect facility upon arrival and report any damage at your earliest possible convenience. You must lock bathrooms before you leave, regardless of others still using the facility.**
- 5. All of our parks/playground facilities are *CARRY IN/CARRY OUT*.**
- 6. Please return all keys and equipment in the beginning of the work week following your weekend event. For weekday events, please return within the following 48 hours.**
- 7. Certificates of insurance are required of organizations, including churches and non-profits, and also on occasion from individuals.**
- 8. If you are rained out or cancel your event prior to using, you may be given a credit. This department has a No Refund Policy.**
- 9. Parks are open from sunrise until sunset.**

**Reminder, we have a \$25 deposit for use of the bathroom key and sign. Your \$25 deposit will be returned when the key and sign is returned to our office.**

**The Department of Recreation & Public Property has the right to terminate use of a facility if our rules are not observed.**

**Updated: 3/2/2018**

