

Trail Development Committee Meeting
Monday January 28, 2019

Master Planning Meeting

Meeting began at 6:04

Members Present: Lee Burnett, Al Pollard, Dollie Hutchins, Julie Isbill, Don Roux, Hazen Carpenter, Kevin Mckeon, Thom Gagné

Guests: Beth Della Valle, City Planner, Jack McAdam, Planning Board liaison

1. Report of presentations: The group went over the list of presentations that are scheduled or to be scheduled. The list will be posted at the Parks and Rec. office and the Planning office as Beth directed. It was suggested that we should also put the list into the website.
2. Information on the Process for adding the Trail's Master Plan to the City's Comprehensive Plan: Beth Della Valle explained that the City Council may not want to insert the Trail Master Plan into the existing Comprehensive Plans since the City will be opening up the Comprehensive Plan in the near future. This could result in a slight delay in the formal adoption but will still be utilized by the Planning Board and Trail Committee itself.
Beth went on to explain how the Comprehensive Plan process is controlled and prescribed by the State. If a city is to amend its comprehensive plan, it needs to use the same process used to develop a comprehensive plan. Beth handed out a sheet with the details explaining the process. As a result, we need to post notices of the Presentations at the Planning Office and Parks and Recs.
3. Upcoming: Nothing was listed.

Regular Meeting

Meeting began at 7:15

Members Present: Lee Burnett, Al Pollard, Dollie Hutchins, Julie Isbill, Don Roux, Hazen Carpenter, Kevin McKeon, Thom Gagné, Rick Tockman

Volunteer hours for the past month were collected.

1. Approval of the minutes of December 17, 2018: Motion by Hazen and seconded by Rick to approve the minutes as presented. Unanimously approved.

2. Old Business:

- a) Treasurers Report: Alan was not present so no report was given. On a related budgetary matter, Hazen reported that STS was able to finish the Farm Trail from Blanchard Rd. To the Rail Trail. STS put gravel down where it was needed. There are still a couple of culverts that we have (compliments of Public works surpluses) that need to be installed. With the frozen ground it was timely to do it now because the conditions were right. If we had not done it then, we would have had to wait until next Fall. The cost was a very reasonable \$3,632. Hazen stated that we have \$1,440 available to us. We need to raise \$2,188 to offset the cost for the Farm Trail work.
- b) Downtown Connector: Lee reported that at 10:00 on Feb. 12, a landscape architect, Caitlyn Aceto, will be at Gateway Park to do a walk through for the connector. Then, On Thursday Feb. 21, there will be a public meeting at the Council Chambers to formally present the concept plan.
- c) Boothby Ave Stormwater Retrofit by York Soil and Water Conservation District: Lee reported that \$71,388.00 is available to improve the situation there. The Conservation District will be supervising with an additional \$30,000. Lee will ask Alan if they will install some bollards (that we already have) to help control access to the MWBP 2.

3. New Business:

- a) Springvale Farm Walk July 21, 2019: We need someone to spearhead the project . Rick needs to submit the application to Wal-Mart by the first week of February. This year he will ask for money to go to Farm Trail improvements.
- b) Downtown Connector Event June 1, 2019: For the National Trails Day event, Lee suggested that we invite community members etc. We could highlight the Kiosk and have a display at Gateway Park. More to come.
- c) Signs for RR Bed: Alan suggested to Lee that we should get ATV and safety signs up after this Winter. Need a subcommittee to determine how many signs, where to put them etc. on the Rail Bed. We should

involve the bicycle club, horse riders, ATV club and snowmobile club with the Trail Committee's sign subcommittee. Trail Committee's members are, Dollie, Hazen, Don, Thom and Rick. Hazen to call for a meeting.

4. Committee Reports: None at this time

5. Open discussion:

- a) Rick brought up the fact that we have enough trails to go from Blanchard Rd. to the new High School. He suggested that we could sponsor a "Walk Sanford" event on the early Fall. We could go from the Blanchard Rd. and have people meet up/join the group along the way and end up at the H. S. Cafe as a destination.
- b) Hazen suggested that we realign the committees. Lee noted that we also need to determine officers for the coming year. It was decided that we would do this at our Feb. meeting.
- c) Hazen discussed the maintenance costs for the trails. Some of this info has been incorporated into our Master Plan. Hazen to email to the committee the previously determined maintenance estimates.

6. Next Meeting: Monday Feb. 25

7. Adjournment: Motion by Al and seconded by Rick to adjourn. Unanimously approved.

Meeting ended at 8:40

Respectfully submitted by Thom Gagné, Secretary