

Sanford Trail Committee Meeting
Monday January 24, 2022

Meeting began at 7:0-2

Members Present: Lawrence Furbish, Jeff Wells, Robert Mongue, Sam Parady, Kevin McKeon, Dollie Hutchins, Katie Menende Hall, Brady Lloyd, Thom Gagné, Al Pollard

1. Introduction of new and continuing Committee members: All individuals introduced them selves and provide a short bio.
2. Approval of the minutes for the December 20, 2021 meeting: Lawrence moved and Dollie seconded the motion to approve the minutes as presented. Unanimously approved.
3. Election of officers: Kevin explained that at the last meeting the Committee chose Lawrence to be the Chairman, Hazen to be the Vice-Chairman, Thom to be the Secretary, and Brady (Parks and Rec. Director) to be the Treasurer. Dollie suggested that this should be a slate vote where the Committee votes just once for all of the above positions. The Committee voted unanimously to approve the slate of candidates as presented.
4. Treasurers Report: Brady went over what we have spent money on since our last meeting. The funds were for signs, stop signs and locks for gates. Two Tee shirts were sold. The group questioned whether the \$33,000.00 for the RTP Grant, which we were awarded, should be included in our budget? Brady to look into whether or not it should be included. The Committee is responsible to put up a little over \$5,000.00 toward the RTP Grant project. The Committee currently has \$20,114.84 in the CIP account and \$5,183.79 in the Special Revenue Account.
Dollie moved and Al Pollard seconded the motion to approve the Treasurers report as presented. Unanimously approved.
5. Committee Reports:
 - A. Communication/Outreach: Katie reported that the social media pages were trending upwards. Facebook had 1757 followers and Instagram had 154 followers. Someone messaged the Facebook

page about people not following the leash law. Katie posted a reminder for people to follow the leash law while on the trails. The Committee may bring up the verbiage of Sanford's Leash Law in the future because other leash laws have a clause that if your dog is under voice control, they do not need to be on leash at all times. It appears that Sanford does not have such a clause.

The BSA Klondike Derby is coming up

- B. Construction/Maintenance: With Hazen's absence, there was no report at this time.
- C. Volunteer hours: Lawrence stated that there were 30.5 volunteer hours put in by Committee members last month (December).
- D. New Committee Structure: Lawrence reported about how he and Hazen would like to see committee members involved with subcommittees. He went over the description of each potential subcommittee; Communications/Outreach, City Relations, Maintenance, Construction, Trail Adoption and Volunteers, Donations and Volunteer Hours collection.

Katie expressed her desire to continue on the Communications and Outreach.

Lawrence and Al Pollard chose to be on the Donations and Volunteer Hours.

Jeff expressed interest in being on then Maintenance and or Construction.

Other Committee members are thinking about which subcommittee they would chose to be on.

6. Old Business:

- A. Rail Trail Eagle Scout Project Report: Will Kiley did not attend the meeting. However, Kevin summarized the project and describe how he built a kiosk, bench and shelter on the rail Trail near Deering Pond.
- B. Vote on Committee By-Law Amendment: Lawrence reported on the need to change a couple of dates from December to January for voting on the Chair, Vice-Chair and Secretary positions. Al made a motion that was seconded by Kevin to change the dates as presented. Unanimously approved.
- C. Beaver Deceiver: Lawrence announced that he will stop putting this item on the agenda until the Spring because there is nothing the Committee can do with it until the ice is out. He and Kevin explained the history of why they are needed and the installation

process that took place by Skip Lyle. The trail has not washed out since they were installed, but there had been about foot of added material to build up the trail. There is a YouTube video on the installation of the beaver deceivers on Deering Pond.

- D. School Street Project: To add a culvert for drainage, three parking spots, moving of the fence, and the shrubs that need to be planted will cost \$14,000.00. Lawrence proposed that the Committee use \$8,000.00 from its budget and the additional \$6,000.00 needed to come from the Rene Leterneau Fund. Dollie, Kevin and Al were in favor of pursuing the project in the Spring due to the almost \$3,000.00 we have already paid for the architectural services of Jo-Ann Cavanaugh for this project. Al made a motion that was seconded by Sam to approve funding for this project as stated above. Unanimously approved.
- E. Spring Projects: The Committee discussed grading by the Dog Park, YMCA, Middle School, Marginal Way, repairing the wood bridge on the trail near the Leap, Grading the Stanley Rd. lot near the CMP substation and moving the large wood sign from Spartan Drive to the Stanley Rd. lot. Lawrence mentioned that perhaps City employees could help with the work or we could contract it out. Also discussed was when the Committee spends money on fixing the Rail Trail, it takes away funds for maintenance on other trails. The Committee mentioned that it would like to get out and walk a few of the above trails to prioritize Spring maintenance. Grading of the Stanley Rd. lot should wait because CMP may upgrade that area in the future. Al mentioned potentially moving the bridge, saying it could be less maintenance. Members would like to meet with Alex and Jamie to discuss this further.
- F. Status of the Rail Trail Task Force: The group talked about finding old policies (if there are any) and update them. The Parks and Rec. Director should be the one to set the opening and closing dates of the trail, not the ATV Club. For the new members, this was referencing what happened a few years ago where the trail was opened early and many people from out of town and out of state came to use the trail because it was the first one open and a lot of damage resulted from this. The Committee would like to try and get an ATV Club liaison on the Trail Committee so that everyone has a seat at the table. The Committee expressed the desire to see if the City Council could have a public hearing on the Rail Trail because the public has not had a chance to weigh in on the matter since the

report has been submitted to the City Council.

7. New Business:

- A. Proposed FY 22-23 Budget: The Committee questioned why Rail Trail Funding was in the Trail Committee's CIP budget. They asked if it could be separated out. Brady explained that although the money is lumped together, the funds for the Rail Trail are separate from the typical \$20,000.00 that the Committee receives for upgrade and maintenance. There was a motion by Kevin and seconded by Thom to approve the proposed budget as presented. Unanimously approved.
- B. Replace bridge near Stanley Road with a metal bridge:
It was decided that this item be placed on hold for further study.
- C. Revisit Sanford Trail Master Plan:
Lawrence proposed that we take sections of it at each meeting to go through it. Lawrence to send out a proposed review schedule.

8. Next Meeting: February 28

9. Closing Remarks:

- A. Sam informed the Committee about a state grant - Community Resilience Partnership Grant with Community Action. Its based on reducing vehicle miles traveled. We may be eligible for other parts of the grant. There was a brief discussion about applying the grant to extend the MWS trail to Rt. 4.
- B. Lawrence mention the Trail Maps and how we all should have them available to pass out.
- C. Lawrence also suggested that since we have had t-shirts printed, we should each buy one and wear it to promote the trails.

10. Adjournment: Motion by Al and seconded by Kevin to adjourn.
Unanimously approved.

Meeting ended at 9:00

Respectfully submitted by Thom Gagné, Secretary in collaboration with
Brady Lloyd