

Sanford Trail Committee Minutes
Monday, May 17, 2021 Zoom Meeting

Meeting began at 6:05

Members Present: Brian Desrochers, Lawrence Furbish, Hazen Carpenter, Stephen Mallon, Dollie Hutchins, Kevin McKeon, Al Pollard, Dave Parent, Katie Manende, Thom Gagné (late arrival)

Zoom Guests: Diane Connolly, Bruce Knight

1. Approval of the April 26, 2021 minutes: Motion by Lawrence and seconded by Dollie to accept the minutes as presented. Unanimously approved.
2. Treasurers Report: Currently the Trail Committee has a balance of \$5,105.44. The special fund balance is \$2,756.75 which is in receipt of additional payments for maps/brochures sponsorship. Still anticipating a few more. Brian will confirm to see who is outstanding.
3. Volunteer Hours: Steve reported in his email to the committee members that a total of 106.75 hours were put in by eight members.
4. Committee Reports:
 - A. Communications/Outreach: Katie reported on our social media accounts. She stated that we added 30 followers on Facebook, 15 on Instagram. People seem to be enjoying the pictures and posts. Kevin had provided many new pictures recently. Katie also reported that she posted trail maps/brochures info and received inquiries about bumper stickers. This is something we should consider. She also suggested a 5K event. She will work on a plan for consideration at next month's meeting. She also hopes to collaborate with Matt from the Sanford ATV Club on a multi-use media effort. A Walk-a-thon was discussed.
 - B. Maps/Signs: Hazen reported that many maps/signs installed with Kevin and Steve. A few more installs are need to complete this project.
 - C. Construction/Maintenance: Hazen reported that once the cement work is completed, Genest will provide a boom truck for the post and beam installations. The Trail Committee will be responsible for paying

for the drivers time.

D. Volunteers: Rick was not in attendance and no report was filed.

5. Old Business:

A. Map, signs, brochures: Hazen stated that he needs the committee help to distribute the materials. Members agreed to work on this and keep Hazen informed as to where the bulk of the trail maps are delivered to.

B. Scout Project at Deering Pond: No activity to report since the rails were installed as the sign posts.

C. Breton Ave Granite: The granite is currently at the Public Works site. Hazen to determine the location of where the granite is to go. PW will place with our assistance.

D. School St. Project update: We had a previously approved PO for \$1,000. The cost is expected to run between \$1,200 - \$1,800. The increase is due to Joanne Cavanaugh's (the architect) expanded scope and responsibilities for the project such as; attending meeting on our behalf, consultant fees, codes enforcement work etc. Motion by Dave and seconded by Lawrence to add up to an additional \$800 in funding for this project. Unanimously approved.

E. Farm Walk: There will be a meeting on 5/21 of the group organizing this event. Kevin to attend. There will be no shuttle this year. Lee to lay out loop trails. Kevin will inquire about volunteer needs. It was felt that the Trail Committee should have a presence one the day of the Farm Walk.

F. ATV - Rail Trail issue: Dave Parent reported on the Rail Trail Task Force. Dave was appointed to be the chair and members are to be appointed by Mayor Mastraccio. Dave envisions that the group will meet twice a month for two months (60 days) for a total of four meetings. The Task Force will identify and quantify issues and develop possible solutions and recommendations that will presented to the City Council. They will not decide the fate of ATVs on the Rail Trail or take over any management functions for the Rail Trail. The Trail Committee still retains oversight and responsibility. Dave is to represent cyclists. Lawrence accepted to represent the Trail Committee. Other openings based on usage are available. Dave stated that if interested in serving, one should contact Mayor Mastraccio. Information to be provided at the 5/18 city Council meeting.

6. New Business:

A. Rail Trail Flooding at Deering Pond: Hazen asked for any recollection of what we got or wanted to make any comments about the situation. Kevin reiterated his email comments. Al recalled that we wanted to keep the pond level low so as not to affect the rail trail. Dollie commented that we need to find a happy medium between what we hoped for and what we got. Bud suggested that Dave speak to Skip to see if we can lower the box and extend the pipe into the pond? Dave did a water flow test and that the trail was not designed to have the pond 12 inches higher. A potentially 100 yards of trail could be damaged by heavy flow/drainage. Hazen stated that we need the water level 7 inches below the top of the exit culverts. We are waiting to get back to Skip to get his input.

B. Recap of Projects for This Calendar Year:

- 1) Fix trail by dog park.
- 2) Fix trail by the Y.
- 3) Erect the Post and Beam structures.
- 4) Put up the Maps

These will take up the remainder of our funds for this year.

C. Projects for 2021-2022: Hazen reported that he got a few responses for prioritization of projects for next year but, he is still looking for more input. Please send him an email with the projects you would like to see tackled next year.

He felt that we should be looking for grants to fund some of the projects.

7. Next Meeting: June 21, 2021

8. Closing remarks: There was a motion by Dave and seconded by Al to return the meetings to the 7:00 pm start time. The vote was 7 for and 1 no. The motion passed. Next meeting will begin at 7:00 pm.

9. Adjournment: Motion by Al and seconded by Thom To adjourn. Unanimously approved.

Meeting ended at 7:10

These minutes reflect a collaboration by Steve and Thom.
Respectfully submitted by Thom Gagné, Secretary