

Sanford Trail Committee Zoom Meeting Minutes
Monday August 16, 2021

Meeting began at 7:05

Members Present: Dollie Hutchins, Thom Gagné, Kevin Mckeon, Katie Menende, Lawrence Furbish, Hazen Carpenter

1. Approval of the July 19th minutes. This item was tabled until the September meeting due to then lack of a quorum.
2. Treasurers Report: Barbara reported that the starting CIP budget was \$25,315.36. We spent \$455.00 for Burpee signs with a balance of \$24,860.36. The Trail Special Account was \$5,429.79. We spent \$100.00 for a Port-a-Potty and \$305 for a banner with a balance of \$5,016.79
3. Accounting of Volunteer Hours: As stated on the email sent out by Steve, seven members donated 55.75 hours of service to the City.
4. Committee Reports:
 - A. Communications/Outreach - Katie: Katie reported that social media accounts are still gaining traction. New pictures were added. A video with a pedestrian encounter with a horse and rider on the trail was posted and is very popular. There were 10K views by 18K people. It was also shared a 100 times.
 - B. Signs/Maps - Hazen: Hazen reported that a crew put up the historical sign at the Goodwin House. Three historical signs are in the process of being made by Burpee. He also reported that a crew put up five historical signs on the Post & Beam Kiosks. There are two more to go.
With regards to in-town signs, there are about thirty signs needed between the Leap and Pioneer Ave. We only need six new sign posts to be installed. Installation will happen when Parks & Rec. has time.
Thom to work on "You are Here" stickers.
 - C. Construction/Maintenance - Hazen:
 - a) Beaver Deceiver - Skip to work on a price for the extension of the pipe into the pond to get the water level we want. We will need to have a joint meeting with the MW Land Trust.

- b) Cost estimates on the construction projects we prioritized - Hazen reported that he spoke to several contractors. They will get back to us in September when they are less busy.

5. Old Business:

- A. Lee's WOE Kiosk project: Hazen reported that he has not heard anything yet.
- B. Rail Trail Eagle Scout Project: Kevin reported that the second bench was installed at the foot of the pond. A placard with a description of the history of then pond is yet to be installed.
- C. Breton Ave. Project: This is on hold until Brian and his crew have so time to dedicate to it.
- D. School St. Project: We have a \$990- bill from the architect. Hazen went to the Site Plan Review and they added some details that have to be done. They want a water quality review since then water flows past a closed land fill, a culvert, a guard rail that meets DOT specs, and a traffic control permit. Hazen suggested that we ask Joanne to do a permit cost estimate so we can decide if we want to continue to pursue this project. Hazen will talk to Joanne. We should also check with Matt Hill for the cost of the water quality testing and the cost of a DOT spec guard rail.
- E. Farm Walk: The Farm Walk is in conjunction with National Farm Day. Now with the Land Trust and farmers involved, it was agreed that the project has evolved beyond our scope. Individual Trail Committee members can volunteer on their own as citizens but the Trail Committee should have no major roll to play in the future.
- F. Task Force: The Task Force had its final meeting. They will file a report and present it to the City Council. The City Council will review the report and take it up in September.

6. New Business:

- A. Memorabilia: Hazen got some samples to show the committee. Lawrence went to Mikini and Burpee to see what they had for logos. It was felt that we should start with t-shirts. Kevin was able to screen share some of the potential logos. Hazen will send out a picture of a shirt that has a potential logo. Katie will send out a communique with possible costs associated.
- B. In-Town Connection: See #4B above.
- C. CMP/Stanley Road Project: Hazen calculated that if we used \$5k

we could dress up the site to increase parking and reinstall the Post and Beam sign from Spartan Blvd. We could dress it up until CMP does work there in the future. Hazen to talk to Brian to see if we have the permission we need to do this.

7. Next Meeting: September 20th via Zoom
8. Closing Remarks: None were made at this time.
9. Adjournment: Since there was not a quorum, Hazen called an end to the meeting.

Meeting ended at 8:15

Respectfully submitted by Thom Gagné, Secretary