

Sanford Trails Committee Zoom Meeting
Monday October 19, 2020

Meeting began at 6:03

Members Present: Lee Burnett, Hazen Carpenter, Kevin McKeon, Brian Desrochers, Lawrence Furbish, Al Pollard, Dollie Hutchins, Steve Mallon

1. Approval of the September 21, 2020 minutes: Amended to add Lawrence as present. Motion by Al and 2nd by Lawrence. Unanimously approved.
2. Accounting of Volunteer Hours: Brian and Barbara will accept volunteer hours submitted, locate and maintain spreadsheet.
3. Treasurer's Report: Lee advised no change from September, reviewed commitments, expenditures.
4. Special Guests: Not in attendance. Discussion of plaque proposal and landscaping by Marc Roy, granite blocks will be donated by Millenium Granite in Wells to complement Caleb's project, location is now graded, awaiting granite selection and delivery. Further discussion tabled until guests are present.
5. Committee Reports:
 - a) Communications/Outreach: No report. Lee advised Emery St. work party pictures were posted on Sanford Trails and Sanford Happenings facebook pages. 1000 reactions, 300 Comments. A very positive response.
 - b) Maps and signs: Sign committee meeting needed this week- scheduled for Thursday Oct 22 3pm at Gazebo. Potential work crew after meeting for Stanley Road sign work. Reviewed Wood & Co. logo design samples. Consensus was dissatisfaction with results as a slight modification adding a Rail Trail symbol was the intention but not the result. Lee's goal is to represent Sanford Trails varied and growing trail system and connections. Discussion focused on how best to represent new trail system while maintaining traditional and historic logo recognition and honoring Kiwanis work. Motion by Hazen and 2nd by Dollie to move on from design change consideration and begin map and sign production, and pay Wood & Co. for work performed. Motion passed 7-1.
 - c) Construction: Updates from Hazen: Excellent results from Emery St Work Project, ably assisted by Dave Genest and his equipment. Trail Crossing signs are in hand, have been dig-safed, and the City will install. Granite markers have been placed at 10 locations in town, 5 installed by Hazen and Steve, 5 remain to be installed, and an additional 5 placement locations need to be established. Potential locations include Pioneer Ave, Gateway Park, Stanley Road, Holdsworth Park. \$1000 has already been approved for installation costs. Hazen will provide an insurance certificate to the City for reimbursement of equipment expenses. If the certificate is not acceptable we may need to hire an outside contractor.
 - d) Volunteers: No report.
 - e) Landowner Relations: No updates, changes.

6. Old Business:

a) Committee By-Laws: Review of suggested by-laws framework formulated by Lawrence in response to City Council request to formalize our committee and meet a goal of better representing the community of users. Trails Committee voting membership will require some form of appointment and swearing in by City. Recommended changes to proposed By-laws included:

Article 1: Eliminate “twofold” from statement.

Article 2: Increase to 13 voting members. Eliminate listing of user types and modify to state “reflect interests of all permitted trail users.”

Article 3: Consensus preference is renewable 3 year terms.

Article 4: Discussion on term limits. No interest in formalizing recall options.

Article 5: Discussion on election scheduling. No changes proposed.

Article 6: Discretion in subcommittee creation and appointments should be considered. Allowance of non-Trails Committee members on subcommittees.

Article 7: No changes proposed.

Article 8: No changes proposed.

Lawrence will update and distribute for review.

b) Middle School Connector: Site plan review of accepted plans scheduled for Tuesday, October 20, pending approval. Fire Marshall needs engineered plans providing a 20' travel lane for fire equipment. If plans approved it is probably too late in the paving season to complete before spring 2021.

c) Master Plan modifications: No updates or modifications proposed.

7. New Business:

a) 2021 Budget: Anticipated \$8000 retained and \$15000 funding from the City for 2021. Lee suggested considering applying for a \$100,000 RTP Grant for Trail improvements/maintenance on RT Hanson Ridge to Lebanon line and Carpenter's bridge replacement. Match required is \$25000. Discussion ensued concerning ATV trail from the Depot, ATV issues and expenditures. Recommendation to seek assistance from National Guard on RT project. Consensus was no request to increase TC budget for 2021-22 fiscal year due to revenue constraints.

b) Libby remediation funds: Funds are available and could be combined with Pence Beautification funding to build a bridge in the Rec area or at Springvale Spring. Lionel Sevigny and Dave Nickerson have expressed interest in involvement with this type of project. Hazen will contact them and explore options/ideas. Stanley Road bridge also requires work/replacement.

Hazen will assemble general costs/estimates information on projects for consideration.

Other: Rotary Club and MWLT will be installing signs on the Hazen Carpenter trail Sat 10/24 beginning at 8:30 and are in need of assistance.

Next Meeting: November 16, 2020

Motion to Adjourn: Motion made by Lawrence and 2nd by Hazen to adjourn.

Meeting ended at 8:04

Respectively submitted by Steve Mallon, acting Secretary

