

Trail Development Committee Meeting
Monday February 25, 2019

Master Planning Meeting

Meeting began at 6:07

Members Present: Melissa Beecher, Dollie Hutchins, Lawrence Furbish, Alan Grady, Kevin Mckeon, Thom Gagné, Al Pollard, Hazen Carpenter, Julie Isbil

1. Reports of Presentations: Lee went over the need for getting info from the target groups to see what issues they have and/or needs to be addressed.
2. Julie developed a recording form for Presentation Feedback and passed out copies. This form will help us prove to the group approving the the Comprehensive Plan that we have done our due diligence in addressing concerns of the the groups we presented to. The Committee then reviewed upcoming presentations and who is responsible.
3. Julie reported that she sent a paper copy of the Master Plan to Beth at the Planning Dept. so that it can be formatted the way it needs to be for submission. Eventually digital copies will be made available. A map for inclusion in the Master Plan is currently being developed.

Meeting ended at 6:58

Regular Meeting

Meeting began at 7:00

Members present: Melissa Beecher, Dollie Hutchins, Lawrence Furbish, Alan Grady, Kevin Mckeon, Thom Gagné, Al Pollard, Hazen Carpenter, Julie Isbil, Don Roux, Rick Tockman

1. Approval of Minutes of the January 28 meeting: Motion to approve the minutes with the correction of the date for the Farm Walk from July 21 to the correct date of July 28. Motion by Lawrence and seconded by Dollie. Unanimously approved with the date correction.

2. Volunteer Hours: A volunteer hours log sheet was passed around and the members put it their time dedicated to the Committee's work.
3. Annual Election of Officers: Motion by Hazen to nominate Lee as Chairman, Thom as Secretary, Alan G. as Treasurer and Melissa as Marketing Chair. Motion was seconded by Al Pollard. Dollie then moved that the nominations cease and that the Secretary cast one ballot for the slate of nominees listed above. The motion was unanimously approved

4. Old Business:

- a) Treasurers Report: Alan G. submitted the following report: He stated that there was a total of \$4,348.73 left in the logging acct. There is \$0 balance in the CIP Trails acct. and a \$0 balance in the SP Trail and Urban Forestry acct.
- b) Signs for the RR Bed: Lee showed a Multi-Use Trail sign that designates who yields to who on the trail. These came from the State. Hazen will call a meeting of the sign sub-committee to determine what signs we need and where to put them. The sub-committee will report back to the group.
- c) Committees: The group discussed the restructuring of sub-committees. The following were determined:
 - Trail Volunteer Adopter is headed by Rick
 - Construction/Maintenance by Hazen and Don
 - Signage by Hazen, Dollie Lawrence and Alan Grady
 - Marketing/Education by Melissa
 - Events: ad hoc
 - Farm Walk by Melissa
 - Fall Trail Walks by Rick
 - National Trails Day by Lee
 - Planning by Alan G.

It was decided that the individuals in charge of each sub-committee will write up a description of each group and the responsibilities of each sub-committee and present it at the next meeting.

5. New business:

- a) Redesign of the Kiosk: Troy Hathaway is requesting that we have the Kiosk covered in cedar shingles. We need to raise a \$1K to do this. After some discussion, there was a motion by Al Pollard and a second by Don to authorize Lee to solicit the \$1K needed. Unanimously approved.

b) Downtown Connector: Julie reported on the Thursday Feb. 21 meeting on the Downtown connector. The Aceto Landscape Architects (3) were there with about 20 other interested individuals. A group activity was used to generate comments and ideas as to how to best achieve the connector. With that input, the Aceto Co. will develop a plan and get back to us with it.

6. Other Business:

- a) Lawrence reported that he tried to walk from Rt. 4 to the High School via the utility corridor. There is a lot of standing water/flooding and as a result, there is no real access from Rt. 4 at this time.
- b) Hazen passed out a copy of an email about trail maintenance, both short and long term and projected costs that he sent out previously.

7: Committee Reports: There were none at this time.

Committee Minutes

8. Next Meeting: The next meeting will be March 18

9. Adjournment: Motion by Al Pollard and seconded by Don to adjourn. Unanimously approved.

Meeting ended at 8:05

Respectfully submitted by Thom Gagné, Secretary