

Sanford Trail Committee Zoom Meeting
Monday December 14, 2020

Meeting began at 6:05

Members Present: Hazen Carpenter, Kevin McKeon, Stephen Mallon, Dollie Hutchins, Barbara Bucklin (meeting host), Dave Parent, Al Pollard, Thom Gagné, Lawrence Furbish, Brian Desrochers

Guests: Dianne Connolly

1. Approval of the November 16, 2020 minutes: Motion by Lawrence and seconded by Stephen to approve the minutes as presented.
Unanimously approved
2. Treasures Report: The committee began the year with \$15,021.00. The remaining balance at this time is \$5,401.00
3. Accounting of Volunteer Hours: Stephen Mallon reported that there 134.5 public service hours put in by Trail Committee members during the month of November. This includes 19 hours from October.
4. Committee Reports:
 - a) Communications/Outreach - Katie absent: No report at this time
 - b) Signs/Maps - Hazen:
 - Hazen reported that all the granite posts have been installed.
 - Signs for all of MW have been purchased and some need to be installed.
 - Stainless steel Logo for the granite posts are still in progress.
 - Posts for the small maps have been installed but we still need to finish Riverside.
 - c) Construction/Maintenance: Hazen
 - Materials have been purchased and fabrication of the Post & Beam Kiosks are in process.
 - Stanley Road parking project is on hold. Want to work with CMP to expand the site to expand and add parking. Peter mentioned that PW might be able to assist.
 - Some down trees were removed from MW South.
 - No beavers to report at Deering Pond.
 - d) Land Owner Relations: - Rick absent: No report at this time.

5. Old Business

- a) Budget - Hazen: Hazen screen shared a copy of the budget. \$15,021 was allowed to the Committee to do its work. We have encumbered \$13,560 which leaves a balance of \$1,461. He suggested that we keep this balance to cover some future sign expenses and other items that will come up.
- b) By-Laws - Hazen reported that he dropped off a copy of the proposed By-Laws to Steve Buck and the City Council for their review and comment. Have not heard from them yet.
- c) Committee Membership: At this time the Trail Committee consists of 13 voting members. They are: Al Alexander, Al Pollard, Brian Samia, David Parent, Dollie Hutchins, Don Roux, Hazen Carpenter, Katie Manende, Lawrence Furbish, Stephen Mallon, Rick Tockman, Kevin McKeon, Thom Gagné
Hazen to forward this list of current voting members to the City Council.
- d) Nomination of Committee Officers for the 2021 year.
For Committee Chair - Hazen Carpenter
For Committee Vice-Chair - Kevin McKeon
For Committee Secretary - Thom Gagné
Dave Parent moved that nominations cease. Motion was seconded by Steve Mallon. Unanimously approved to cease nominations. Elections will be held at the next meeting in January.
- e) Middle School connector: Peter Smith reported that a contractor had been named to do an estimate but have not heard anything about it yet. He will investigate the situation.
- f) Deering Pond Eagle Scout Project: Kevin reported that the project is on hold until the Spring. Peter reported that the granite had been delivered to the site by PW.

6. New Business:

- a) Maps: Hazen reported that the final Kiosk maps will be printed soon. Burpee Signs has all the info needed for the 11 large maps for the Trail Heads, for the 11 smaller maps at Trail Segments.
- b) Hazen proposed that on the kiosks at the Trail Heads that we add, in addition to the 3' x 3' map, a historical summary of the immediate area on one side and info signs on the other. He stated that Harland Eastman would be willing to write some of the historical summaries. He invited any committee members who were interested in writing a summary to do so. The Committee was

supportive of the idea and agreed that it would be an excellent addition to the Kiosk info.

- The group decided on the following Trail Head Labels to be placed on the Post and Beam Kiosks at Trail Head Parking areas:

Sanford/Springvale Mousam Way

Sanford/Springvale Rail Trail

Sanford/Springvale Historic Trail

- c) Joint Venture - Land Trust:

The Trail Committee has an opportunity to get its long desired connection from the Rail Trail to Blanchard Rd. and to have an easement to do Rail Trail maintenance beyond Carpenter's Bridge without replacing/widening the bridge. This could be accomplished by entering into a joint venture with the Mousam Way Land Trust to develop an exit to Blanchard Rd. From the Rail Trail. DEP has been to the site and the Land Trust was issued a "Permit by Rule" to allow the installation of a culvert at the stream on the McKeon Reserve/ Mousam Way Land Trust to allow a trail to cross over from the Rail Trail to a trail on the Reserve. For this to happen the Committee needs to provide our share of \$5,000. from our "Forestry" money and the balance from our "special fund". Doing so would result in the project being completed within the month.

After lengthly discussion, Dollie made a motion that was seconded by Al Pollard to enter into a joint venture with the MW Land Trust to to provide \$5,000 to install a culvert and improve the trail that will provide permanent access to the Rail Trail beyond Carpenters Crossing to the Lebanon line. The details of the easement to be worked out a later date. The motion was unanimously approved.

A companion motion was made. Motion by Lawrence and seconded by Steve to take \$5,000 from our "Forestry Fund" and the balance needed from the "Special Account" pending agreement on the access. Motion was unanimously approved.

7. Next Meeting: Monday January 11, 2021

8. Closing remarks: Hazen charged all members to develop a list of projects they feel should be taken on next year. Send the ideas to Hazen so that he can cost them out and begin building our next year's budget.

9. Adjournment: Motion by Lawrence and seconded by Dave to adjourn. Unanimously approved.

Meeting ended at 8:04

Respectfully submitted by Thom Gagné, Secretary